



**Tuscan Elementary
WALKING SCHOOL BUS PROGRAM**

Volunteer Leader Application

WSB FORM 1:

WALKING SCHOOL BUS PROGRAM | VOLUNTEER LEADER APPLICATION

Safe Routes to School Coordinators:

Camilla Zelevansky

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Candice Davenport

email: candice.davenport@gmail.com

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February 19, 2013

Dear Parent/Caregiver,

Thank you for your interest in becoming a Walking School Bus (WSB) “Driver” at Tuscan Elementary. As a WSB “Driver,” you will be providing an invaluable service to the children in your community. To insure the success of the program and the safety of the children, we ask you to agree to carry out the responsibilities and uphold the policies described below. To volunteer in the program, please read the following information, complete the application form on the next page, and return it to the main office.

General Responsibilities:

1. Before the program, you will complete the WSB Leader Training/Orientation and agree to a criminal background check.
2. On your designated mornings, you will walk the designated route at the designated time, collect children at the designated Walk Stops, and deliver them safely to school.
3. Report any hazards or difficult behavior to WSB Coordinator (Cami Zelevansky, or Candice Davenport).
4. Keep on hand extra parental consent forms and WSB vouchers, making sure every participating student has emergency contact information and parental consent to join the program.
5. Be familiar with number of children to expect at each Walk Stop, referencing the morning sign up document.
6. On the first morning of the program, and at regular intervals afterwards, you will emphasize the importance of road safety to the children.
7. You will wait with the children in the front of the school until the school doors are opened and you will verify that each child in your WSB has entered the school building

Tracking Policies:

1. The WSB Coordinators Camilla Zelevansky or Candice Davenport will collect the WSB vouchers from each route “Driver” once the children have entered the school.
2. The driver will briefly report conditions of the route- such as road/ safety conditions and behavior of children

Safety Policies:

As the WSB "Driver," it is your responsibility to be extremely visible to motorists – please wear the white hats, safety vests and whistles provided. Listed below are the six safety rules that apply to your team:

1. Walk, don't run
2. Stay on the sidewalk
3. Walk sensibly (no "horsing around")
4. Walk together as a group
5. Cross side streets as a group
6. Cross main streets at a crosswalk or intersection

Any child that interferes or hinders the WSB or acts inappropriately in a way that may cause harm to others or distracts the WSB drivers from their duty, will be asked to withdraw participation after three attempts at speaking to the student and the parent is notified. Prior to that, the drivers can ask the parents to participate and observe behaviors and help to provide supportive corrective action.

Cancellation/Absenteeism Policies:

Bad Weather:

- The WSB Coordinators (Cami or Candice) will email all leaders and families to cancel the WSB program if: (1) temperature is below 20 degrees (2) it is raining hard enough to wet children's clothes, or (3) there is a severe weather warning in the area. Emails will be sent out by 7:15am.

Illness or Other Conflict:

- If you (the scheduled WSB "Driver") are ill or otherwise unavailable: (1) contact another "Driver" to try to make a trade and (2) contact the WSB Coordinator. Please give at least 12 hrs advance notice (8:00pm Thursday evening).

Application Form:

Yes! I understand the policies/responsibilities described above and would like to volunteer as a Walking School Bus Leader.

Name: _____

Address: _____

Home phone: _____ Work phone: _____ Cell phone: _____

Email address: _____

For criminal background check, SSN: _____ Date of Birth: _____

Please give a brief summary of your experience (if any) working with children: _____

The program starts March 15th and ends June 21st. Please list dates you will be available, these dates should also be submitted to signup genius:

Signing this form indicates your approval of the process. Thank you for your cooperation.

Signature of Applicant: _____ Date: _____